

Parrs Wood High School

Wilmslow Road, East Didsbury,
Manchester, M20 5PG

Headteacher: Mark McElwee

Tel: 0161 445 8786 Fax: 0161 445 5974

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**Key Stage 3 Coordinator Computer Science/ICT TLR 2b £4,530
Required for September 2019**

We are seeking a dynamic, inspirational and resilient teacher who is passionate about improving standards and achievement for our richly diverse and truly comprehensive student body.

Parrs Wood High School continues to have positive outcomes across three key stages, and we are passionate in our approach to provide a learning environment where students can exceed their academic and social expectations. Our significant improvements have been recognised by Ofsted where we were judged as Good in all areas. We are committed to improving opportunities and life chances for all our students, whether they aspire to Oxbridge Universities, first-class apprenticeship programmes or wish to enter the workplace with training.

Computing is a continually developing subject within the school. Computing and ICT are taught as a discrete subject at KS3 and are popular choices at KS4. Python programming and computer science topics are taught from year 7. All year 9 pupils will study the BTEC in Digital Information Technology. KS5 students have an opportunity to study either Computing or BTEC ICT.

We require an enthusiastic, dynamic and highly motivated teacher to be the faculty Key Stage 3 Coordinator who will contribute positively to the work of our thriving Computing Department and to the more general life of the school. The successful candidate will teach Computer Science and ICT at KS3 across all ability ranges with a possibility of GCSE level. Experience teaching at KS5 would also be an advantage.

Download the job description and an application form from the school website:
www.parrswood.manchester.sch.uk/vacancies

We look forward to your application to join us on our journey to Outstanding.

Parrs Wood High School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The successful applicant will be subject to an Enhanced DBS check.

Closing date: 12:00 Noon Tuesday 21st May 2019

Parrs Wood High School

Key Stage 3 Coordinator ICT / Computing

TLR 2b £4,530

The post holder will be responsible to the Faculty Director for the teaching of all subjects within the faculty across the full age range and ability range and will develop the subject specifically at Key Stage 3.

Principle Responsibilities

- to develop and monitor Schemes of Work and curriculum maps for students at Key Stage 3
- to assist the Faculty Director in the selection of resources for use at Key Stage 3
- to take responsibility for assessment at Key Stage 3 including administering the end of year tests and organise moderation of students' work
- to assist the Director of Faculty in monitoring the quality of marking and homework within the department through work scrutiny
- to performance manage relevant staff and support their professional development
- to use school data to monitor and evaluate students' progress throughout the Key Stage in relation to targets set and oversee catch-up/intervention programmes for students who are under performing
- to liaise with the Heads of Learning in monitoring students' progress
- to ensure the needs of all learners are met within the Key Stage, liaising with the Gifted and Talented Coordinator and Inclusion department as necessary
- to share good practice in the teaching of the most able students and to close the gap between particular cohorts of students
- to take responsibility for both internal and external examination administration and liaise with the Examinations Officer as necessary
- to take responsibility for the administration, standardisation, moderation, internal verification and preparation of sample materials for course such as BTECs and liaise with the Examinations Officer as necessary

- to develop bridging projects between Key Stage 2/3 and Key Stage 3/4
- to organise, and produce resources for open evening and primary school taster days
- to encourage extra-curricular activities and contribute to the ethos of the school
- to attend meetings when required and lead agenda items specific to Key Stage 3
- to keep up to date in terms of the developments relevant to Key Stage 3
- to assist the Director of Facility in the management of department rewards and sanctions
- to undertake any reasonable duty at the request and discretion of the Headteacher

Person Specification Key Stage 3 Coordinator ICT/Computing

Attribute	Essential	How Measured
Qualifications	<ul style="list-style-type: none"> • Degree or equivalent • Qualified Teacher Status 	Application form Certificates
Knowledge	<ul style="list-style-type: none"> • Excellent subject knowledge • Knowledge and understanding of the learning process and the needs of children • Knowledge of the National Curriculum and of public examination requirements • Knowledge of how their specialism relates to other areas of the curriculum and how it delivers cross-curricular skills • Knowledge of what constitutes good teaching • To know how pastoral structures support the learning process 	Application form Interview
Skills	<ul style="list-style-type: none"> • The ability to work effectively as part of a team • The ability to lead a team • The ability to take the initiative when needed • Excellent communication skills • Excellent Computing skills • Excellent ICT skills • The ability to plan, organise and deliver lessons which cater for all abilities • Good organisational skills • The ability to manipulate and analyse data effectively and suggest strategies that will help to address areas that are in need of improvement • The ability to employ a range of strategies to promote good behaviour 	Application Form Interview

Personal Qualities	<ul style="list-style-type: none"> • A commitment to providing high quality learning and teaching • A commitment to providing an holistic education • A commitment to working collaboratively with parents/carers and with other staff • A commitment to professional development • A commitment to promoting positive attitudes and values • A commitment to equality of opportunity • The ability to enthuse and inspire students • A willingness to respond positively to change • A commitment to safeguard and promote the welfare of the students. 	Application form Interview
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The person appointed must consent to, and apply for, a Disclosure and Barring Service Enhanced check.